

# Elk Grove Community Services District

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[www.egcsd.ca.gov](http://www.egcsd.ca.gov)



## Field Rental Summary

| Hourly / Daily Rates for Available Fields |                              |
|---|------------------------------|
| Field Use - All day .....                 | \$130 per field/ per day     |
| Field Use - Half day (Up to 5 hours)..... | \$65 per field/ per half day |
| Field Use - Hourly .....                  | \$15 per hour                |
| CSD Staff Charge.....                     | \$15 per hour per staff      |
| Lights.....                               | \$20 per field/ per hour     |

### GENERAL INFORMATION

1. **Saturday and Sunday** use at the Laguna Community Park and the Kloss Softball Complex is reserved for tournament use only.
2. **A field use application** must be submitted 15 days before hourly reservation and 30 days before tournament reservations.
3. **The field use application** is reviewed by staff and requires EGCSD approval before a Field Use Permit is issued.
4. **EGCSD** reserves the right to deny field rentals based on maintenance needs and field conditions.
5. **EGCSD** sponsored activities have scheduling priorities over all other field uses.
6. **EGCSD staff is required** for tournament field rentals. Staff will handle field preps, turning on lights and are your liaison during your event. If staff is waived, it will be at the discretion of CSD.
7. **EGCSD staff will be on site one hour before scheduled event** start time and remain until scheduled end time.
8. **No alcohol**, glass containers, or pets are permitted at field rentals.
9. **No food, beverage, or merchandise** products can be sold or given away by the Renter or an outside vendor at the event without written permission of the EGCSD.
10. **No private vehicles** are allowed on sidewalks at the event.
11. **Parking** is allowed in parking lots only. Vehicles are not allowed on grass, sidewalk, etc.
12. **Before leaving, the facility must be cleaned up** and all garbage is put in the trashcans. This includes the parking lot. If facility is not cleaned, deposit may be kept.
13. **Games can start** as early as 9 a.m. and must end by 10:30 p.m. (unlit field must end by dusk).
14. **Fields will be in playing condition** before the first scheduled game.
15. **The EGCSD operates the Snack Bar at Kloss Softball Complex during tournament rentals.** Laguna Community Park Softball Complex and all other fields, the EGCSD reserves first right for use of concessions.
16. **Tournament field preps include field being dragged, watered, lined, and bases in place.** Any fields other than tournament designated fields, which are the Laguna Community Park and Kloss Softball Complex, will be the renter's responsibility to prep. Preps are normally done after 3 fast pitch games or 4 slow pitch games. Tournament director is responsible for preparing schedule to accomplish field preps and also insuring players are off the field during the preps.

### RENTER RESPONSIBILITY / LIABILITY

- Renter is solely responsible for any damages, accidents, or injuries to person(s) or property resulting from use of the CSD fields. Renter is responsible for the control and supervision of the players, spectators, etc. during the rental. Violation of this provision can result in denial of future reservations.

### **PAYMENT INFORMATION**

- **A deposit** of \$200.00, applicable to the rental when Field Use Application is submitted. If rental costs are less than \$200.00, payment in full is required. Payment in full is due fourteen days before rental date.
- **A \$250.00 damage deposit** is also required with a Visa, MasterCard, American Express or Discover Card number. The card is not charged unless damages occur or fields are not returned in satisfactory condition.

### **CANCELLATION INFORMATION**

The EGCSD reserves the right to cancel any activity due to weather, unsafe playing conditions, or other reasons that might endanger the health, safety, or welfare of the players and/or public.

1. **If EGCSD** cancels the event before the start date, all rental fees are refunded.
2. **If EGCSD** cancels the event once in progress due to reasons **not caused by the renter or participants**, rental fees will be refunded minus direct costs of staff and services provided.
3. If EGCSD cancels the event once in progress due to reasons **that are caused by renter or participants**, no rental fees will be refunded.
4. **If the field rental is cancelled by renter 30 days or more**, before the event, 50 percent of the rental fees will be forfeited.
5. **If the field rental is cancelled by renter 29 days or less** before the event, 100 percent of rental fees will be forfeited.
6. **The EGCSD reserves the right to cancel an event if false or incomplete information is submitted** which will substantially affect the risks or circumstances of a rental. If this occurs, no rental fees will be refunded.

### **INSURANCE REQUIREMENTS**

- **All field rentals require a certificate of insurance naming Elk Grove Community Services District and County of Sacramento, its director's, agents, or employees** as additionally insured and provide at least **\$1,000,000.00 of general liability** coverage. Insurance coverage is accepted by 1) proof of insurance from a recognized sanctioning organization (such as ASA, see information below) or 2) providing a Certificate of Insurance from an insurance carrier.
- **Insurance must be received at least by fourteen days before the reservation** or it will be cancelled and all fees forfeited.

#### **Softball Insurance**

- Tournaments may obtain insurance through Amateur Softball Association (ASA) naming Elk Grove Community Services District as additionally insured. The renter may contact Steve Clark, ASA representative, at 916-927-3802ext4.

#### **Soccer Insurance**

- **All field rentals require a certificate of insurance naming Elk Grove Community Services District and County of Sacramento, its director's, agents, or employees** as additionally insured and provide at least **\$1,000,000.00 of general liability** coverage.

### **OFFICIALS**

The Official's Organization used during the Tournament must provide the EGCSD with a certificate of insurance and a copy of the insurance policy.